

DAKOTA PRAIRIE COMMUNITY ACTION AGENCY, INC.
BOARD OF DIRECTOR'S MEETING MINUTES
JUNE 28, 2018 (Conference Call)

MEMBERS PRESENT: Rev Scott Ramey (Rolette), Dawn Roppel (Cavalier), Jill Weber (Eddy), Judy Allmaras (Eddy), David Benson (Towner), Doris Griffin (Benson), Phil Langerud (Ramsey) and Lucas Wakefield (Ramsey),

MEMBERS ABSENT: Jackie Selburg (Rolette), Gail Pearson (Cavalier), Kenneth Teubner (Towner) and Judy Geske (Benson)

STAFF PRESENT: Perry Lundon, Executive Director

CALL TO ORDER: Perry Lundon, Board Chair, called the meeting to order with eight (8) members present, constituting a quorum.

APPROVAL OF MINUTES: Dawn Roppel made a motion to approve the April 3, 2018, board meeting minutes as presented. Judy Allmaras seconded the motion. Motion carried.

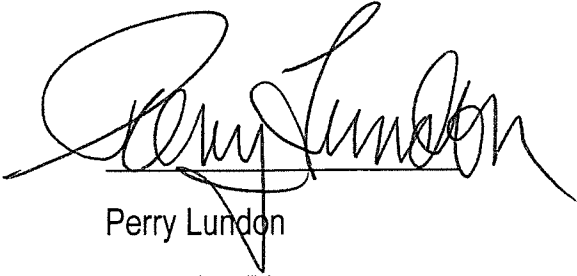
EXECUTIVE DIRECTOR TRANSITION: The process utilizing the DPCAA Executive Committee (Rev. Scott Ramey – President, Gail Pearson – Vice President and Judy Allmaras – Sec./Treasurer) to review options was discussed. The Executive Committee will meet sometime in July to discuss the various options and then make a recommendation to the full board on a conference call or at the tentatively planned August 23, 2018 board meeting.

WAREHOUSE ROOF REPAIR: Perry explained that the board was informed of the need to repair the warehouse roof via email and when no objection occurred the roof was repaired. A motion is required to formalize the expenditure of DPCAA corporate funding, reimbursed back to the corporate account over a 5-year period, to repair the warehouse roof. Phil Langerud made the motion to approve the \$3,000 expenditure from the DPCAA corporate account to repair the warehouse roof. Scott Ramey seconded the motion. Motion passed.

OFFICE ROOF REPAIR: DPCAA received three bids for repair of the office roof that has leaked intermittently for some time but now is leaking with regularity. The following bids were secured: Tecta America \$27,300, D&D Roofing \$26,898 and A&R Roofing \$25,760. Norris solicited the bids on behalf of DPCAA and is recommending based on his experience that the \$27,300 submitted by Tecta be selected. Dawn Roppel made the motion to approve the bid submitted by Tecta America in the amount of \$27,300 for repair of the office roof. Judy Allmaras seconded the motion. It was explained that payment would be taken from the DPCAA corporate account and reimbursed back to the corporate account over a 10-year period according to the board approved space allocation plan. Motion passed.

MEETING ADJOURNED.

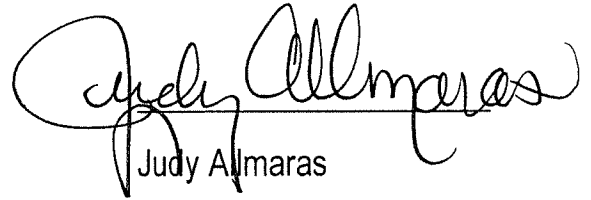
Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Perry London". The signature is written over a horizontal line.

Perry London

Executive Director

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Judy Allmaras". The signature is written over a horizontal line.

Judy Allmaras

Secretary/Treasurer