



DEVILS LAKE OFFICE
 223 4th Street NE
 Devils Lake, ND 58301-2409
 Phone/TDD: (701) 662-6500 or 1-800-321-5943
 Fax: (701) 662-6511

ROLLA OFFICE
 8 SE 2nd St.
 PO Box 1026
 Rolla, ND 58367-1026
 701-477-6188

LANGDON OFFICE
 901 3rd St. Suite 17
 Langdon, ND 58249-2457
 701-256-3822

APPLICATION FOR EMPLOYMENT
 Please print or type

DATE: _____

NAME: _____ SOCIAL SECURITY NO. _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

TELEPHONE: _____ STATE AGE IF UNDER 18 YRS OR OVER 62: _____

Position applied for: _____ Are you legally eligible for employment in the USA? _____

Rate of pay expected: \$ _____ Employment desired: _____ full-time _____ part-time _____ full or part-time

If hired, on what date would you be available to start? _____ Do you have a valid drivers license? _____ yes _____ no

Have you ever been convicted of a crime? _____ no _____ yes if yes, explain number of convictions, nature of offense, sentence imposed, etc. _____

RECORD OF EDUCATION

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION	# YEARS COMPLETED	MAJOR & DEGREE
High School:				
College:				
Business/ Trade School:				
Professional School:				

MILITARY

Have you ever been in the U.S. Armed Forces? _____ no _____ yes If yes, what branch? _____

Dates of duty: _____ to _____

Are you now a member of the National Guard? _____ no _____ yes

Are there any experiences, skills or qualifications which you feel would benefit or enhance your qualifications for the position you are applying for?



Serving the Counties of Benson, Cavalier, Eddy, Ramsey, Rolette and Towner



WORK EXPERIENCE: List your work experience beginning with your most recent job held:

1) Name of employer: _____ Last job title: _____
Address: _____ Employment dates: _____ to _____
Name of last Supervisor: _____

Telephone: _____ Reason for leaving: _____
Describe the work you did, skills used, duties performed & any advancements while you worked at this job: _____

2) Name of employer: _____ last job title: _____
Address: _____ Employment dates: _____ to _____
Name of last Supervisor: _____

Telephone: _____ Reason for leaving: _____
Describe the work you did, skills used, duties performed & any advancements while you worked at this job: _____

3) Name of employer: _____ last job title: _____
Address: _____ Employment dates: _____ to _____
Name of last Supervisor: _____

Telephone: _____ Reason for leaving: _____
Describe the work you did, skills used, duties performed & any advancements while you worked at this job: _____

4) Name of employer: _____ last job title: _____
Address: _____ Employment dates: _____ to _____
Name of last Supervisor: _____

Telephone: _____ Reason for leaving: _____
Describe the work you did, skills used, duties performed & any advancements while you worked at this job: _____

Please list two references other than a relative or previous employer:

Name: _____ Name: _____

Address: _____ Address: _____

Telephone: _____ Telephone: _____

May we contact the employers listed above: _____ if not, indicate by number which one(s) you do not wish us to contact. _____

APPLICANT SIGNATURE: _____ DATE: _____